



COVID-19 Exposure Mitigation Plan.

Effective immediately and until further written notice the below will be followed by The Houston Groutsmith and its employees for mitigating COVID-19 exposure.

1. All material (consumable or other) shall be ordered online whenever possible to reduce exposure in public stores.
2. All Groutsmith employees shall maintain a safe distance from fellow employees and customers. Optimum distance is 6'.
3. Hand sanitizer will be provided in company vehicles. All employees are required to use the hand sanitizer upon entering the vehicle.
4. All hand tools used on the job will be sanitized daily (shift start) and between residences.
5. All surfaces of the vehicle that are normally touched shall be sanitized daily and between residences.
6. All technicians shall carry disinfecting wipes and wipe their hands and the screen of their phones or tablets before submitting to homeowner for payment.
7. Elimination of handshaking upon entering a client's home or greeting fellow employees.
8. Offer homeowner the option to receive receipt electronically.
9. All new employees to go through Exposure Mitigation Plan training.

For more detailed information and advice on protection yourself and others please visit www.cdc.gov/COVID19

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